# LABELER IDENTIFICATION APPLICATION

Required for the FDA's Unique Device Identification (UDI) Rule

#### Included here:

- Instructions
- Form A LIC Assignment
- Form B Labeler Fee
- Form C Certification Report

Any organization interested in adopting and using the HIBCC uniform bar coding system must apply for assignment of a Labeler Identification Code (LIC).

To apply for assignment of an LIC follow the steps outlined in the instructions which follow.

# **Health Industry Business Communications Council**

2525 E. Arizona Biltmore Circle Suite 127 Phoenix, AZ 85016 Tel: 602.381.1091

Fax: 602.381.1093 Email: info@hibcc.org Web site: www.hibcc.org



#### ■ INSTRUCTIONS: FOR COMPLETING FORM A

(To be completed by all applicants)

#### Purpose of Application LABELER IDENTIFICATION CODE (LIC) ASSIGNMENT

#### 1. Contact Information

Enter your organization's name, address and the name, title and telephone number of your organization's official representative to HIBCC. The official representative will represent your organization in all affairs dealing with your code assignment and HIBCC.

Also enter the name, address, title and telephone number of your organization's chief executive officer (CEO). If your organization is a subsidiary or division of a parent organization, you should enter your subsidiary's or division's CEO, not the parent's.

#### 2. Transfer of Assignments

LIC assignments are non-transferable.

#### ■ INSTRUCTIONS: FOR COMPLETING FORM B

(To be completed by all applicants)

#### Labeler Fee

You must certify your most recent calendar or fiscal year sales level by completing the CERTIFICATION REPORT.

#### ■ INSTRUCTIONS: FOR COMPLETING FORM C

(*To be completed by all applicants*)

Specify your annual sales and the calendar or fiscal year of those sales. Next, check the appropriate sales category which determines your fee for the LIC assigned. Sign and date and return with your application.

LIC: Enter the fee for the LIC in Section A, Form B (determined in the CERTIFICATION REPORT). Sign, date and send forms A, B, and C to: HIBCC, 2525 E. Arizona Biltmore Circle, Suite 127, Phoenix, AZ 85016. Make all checks payable to HIBCC. If paying by credit card, you may fax forms A, B, and C to HIBCC at (602) 381-1093, or send via email to <a href="mailto:info@HIBCC.org">info@HIBCC.org</a>.

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# ■ FORM A: LIC ASSIGNMENT

**PURPOSE OF** APPLICATION: LABELER IDENTIFICATION CODE (LIC) ASSIGNMENT **PRIMARY ORGANIZATION:** Primary Organization Name Division / Subsidiary Name of Official Representative Title Phone Number and Street PO Box City/State/Zip Code/Country E-Mail Address Name of Chief Executive Officer Title Phone Address, if different from above CEO's E-Mail Address, if different from above ANIMAL HEALTH MEDICAL DENTAL TYPE OF  $\mathbf{ORGANIZATION}$   $\square$  Manufacturer of goods or services (check applicable □ DISTRIBUTOR/WHOLESALER box for primary market) FOR OFFICE **USE ONLY:** Date Received Application Fee Date Received Payment LIC# Date Assigned Initials

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### ■ FORM B:

### **LABELER FEE** (complete appropriate section)

#### **SECTION A:**

#### Labeler Identification Code (LIC) Assignment

Our organization hereby applies for assignment/registration of a Labeler Identification Code (LIC) from the Health Industry Business Communications Council.

In making such application, we agree to be bound by all rules and regulations of the Council including, but not limited to the Articles of Incorporation, the Bylaws, the Health Industry Bar Code Standard, and any and all other rules and regulations which the Council has now or may hereafter adopt concerning the use of the Health Industry Bar Code Standard and the Labeler Identification Code assigned. The Council will notify us of our assigned Labeler Identification Code upon receipt of our application fee and Council approval of our completed application.

Our organization hereby agrees to indemnify, and hold harmless, the Health Industry Business Communications Council and their officers, directors, employees, agents, successors and assigns from any and all claims, losses, damages, and liabilities whatsoever resulting from the use or misuse of the Health Industry Bar Code Standard and our assigned Labeler Identification Code.

We understand and acknowledge that the Council has taken all reasonable precautions to prevent the assignment of duplicate Labeler Identification Codes. If duplicate codes are assigned, the liability of the Council shall be limited to a refund of the application's Labeler Identification Code fee or the actual damages, if any, whichever is less.

#### METHOD OF PAYMENT

□ Please charge \$	(amount from above) to my credit	card account.	□ Visa	☐ MasterCard	□ AmEx
CREDIT CARD NUMBE	R	EXPIRATION	N DATE	CSV/C	CID CODE
CARDHOLDER'S NAME (as it appears on the card)		CARDHOLDER'S SIGNATURE			
CARDHOLDER'S ADDE	RESS				
CARDHOLDER'S CITY	STATE	ZIP/I	POSTAL CO	DDE	
☐ A check in the amount of	of \$ (from above) made pa	ayable to HIBCC i	s enclosed.		
☐ Please invoice me direc	tly. Purchase Order Number				
Signature of Official Representat	tive	Title			
Dota					

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## ■ FORM C:

### **CERTIFICATION REPORT**

Please certify your most recent fiscal year sales level. Applicants are required to submit one of the following from the last fiscal/calendar year: Dun & Bradstreet Report, Profit & Loss Statement, or page 1 of your company's Corporate Tax Return (and any related documents). This information will be kept confidential and will only be used to determine the LIC fee.

Gross global sales of all products/devices labeled with your organization's name or brand.

THIS INFORMATION WILL BE TREATED ON A CONFIDENTIAL BASIS							
Specify annual sales \$	pecify annual sales \$ for the most recent calendar or fiscal year:						
Check the appropriate box and enter the ONE-TIME FEE amount in Section A - LABELER FEE on FORM B.							
SALES	ONE-TIME FEE	SALES	ONE-TIME FEE				
☐ up to \$2 million	\$1,000	☐ up to \$100 million	\$7,500				
☐ up to \$5 million	\$1,500	☐ up to \$150 million \$9,000					
☐ up to \$10 million	\$2,500	☐ up to \$500 million	\$12,000				
☐ up to \$30 million	\$4,000	□ above \$500 million	\$20,000				
☐ up to \$60 million	\$5,000						
Legal Notice:							
_	cation you are certifying	g that all financial information	n provided is correct				
		above. If HIBCC determines					
information provided is incorrect, you will be invoiced for the balance due prior to issuing your							
LIC. HIBCC reserves the right to deactivate any LIC that was obtained under false financial							
pretenses and notify all invested parties. All fees are non-refundable.							
•							
Signature of Official Represent	tativa	Title					
Signature of Official Represent	anve	Title					
Date							

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